

**BOARD OF DIRECTORS
MEETING MINUTES
May 9, 2018**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

John Viegas, James "Buck" Ward, Charles Bergson, George Ozounian, Keith Corum

Directors joined via WebEx:

None

Directors Absent:

Sarbdeep Atwal, Doug Turner

Also present:

Executive Director Scott Schimke and Counsel Gary Krup. Leaving at 7:23 Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Claims Manager Tricia Alderman, Safety Officer Mark Marshall, Administrative Assistant Sam Taylor and Trustee of Orland Cemetery District Rick Beale.

3. UNSCHEDULED MATTERS:

No unscheduled matters were discussed.

4. CONSENT AGENDA:

a) March 13, 2018 meeting minutes

Executive Director Schimke reviewed the March 14, 2018, meeting minutes.

A motion to approve the March 14, 2018, meeting minutes was moved by Board Member Ward and seconded by Board Member Bergson. The motion carried by the following roll call vote:

Ayes:	Board Members Viegas, Corum, Ouzounian, Bergson, and Ward
Noes:	None
Absent:	Turner, Atwal

5. INFORMATION – REPORTS:

a) Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

- Current status of the LPSF program and balance available.
- Member visits and training programs since 03/14/2018 Board meeting.
- Update regarding the Ethics and Harassment training held on 4/19/18 and in Madera on 4/24/18. Reminder for the training scheduled for 5/16/2018 at Granzella's.
- GSRMA's 13th Annual Conference will be held October 18-19, 2018 at Rolling Hills Casino.
- Employee Benefits update.
- Membership status update.

No action was taken by the Board

b) Claims

Claims Manager Alderman updated the Board on the following:

- Systema Conference was held March 12-15, 2018 at the Coronado Hotel. GSRMA continues with their leadership role in the Users group. Staff attended multiple sessions on claims. Systema remains a great partnership and listens to its users.

No action was taken by the Board

c) Executive Director

Executive Director Schimke updated the Board on the following items:

- CAJPA Conference: September 11-14, 2018 in South Lake Tahoe.

No action was taken by the Board

d) Board Comments:

None

6. FINANCE REPORTS:

a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between February 1, 2018 through March 31, 2018 for approval; claims payments made February 1, 2018 through March 31, 2018 for ratification; and financial reports through March 31, 2018.

A motion to approve the financial reports as presented was moved by Board Member Corum and seconded by Board Member Ward. The motion carried by the following roll call votes:

Ayes:	Board Members Viegas, Ouzounian, Bergson, Corum, and Ward
Noes:	None
Absent:	Turner, Atwal

7. GSRMA MEMBERSHIP:

a) New members for Board ratification

- Madera IHSS Public Authority
- Dixon Regional Watershed JPA
- Smartsville Cemetery District

Executive Director Schimke presented new Members for Board consideration.

A motion to ratify the new Members as presented was moved by Board Member Ouzounian and seconded by Board Member Corum. The motion carried by the following roll call votes:

Ayes: Board Members Viegas, Ouzounian, Bergson, Corum, and Ward
Noes: None
Absent: Turner, Atwal

b) Revocation of pool membership

Assistant Risk Manager Peters provided a status on Butte City Community Services District. They appear to be moving in a positive direction. She will report on the status at the next meeting.

No action was taken by the Board

8. ADMINISTRATION:

a) Incoming Board member election for Cities, Cemeteries and School District representation

Executive Director Schimke reviewed with the Board the election results for the Cities, Cemeteries and School District representation. The Orland Cemetery received the most votes, 22 of the 36 cast. Willows Unified School District was the only School District in the running and received 1 vote. There was a tie for the City seat between Dorris and Orland. City Representative Bergson drew the randomly selected ballot and City of Dorris was selected. There was discussion by Board Member Viegas that if Orland Cemetery withdrew from GSRMA would Fair Oaks succeed the election. Discussion continued that By-laws would need amending to address this specific issue.

A motion to ratify the election results was moved by Board Member Bergson and seconded by Board Member Corum. The motion carried by the following roll call votes:

Ayes: Board Members Viegas, Corum, Ouzounian, Bergson, and Ward
Noes: None
Absent: Turner, Atwal

b) 2017/18 Risk Management Accreditation Program (RMAP) awards

Assistant Risk Manager Peters reviewed with the Board the 2017/18 RMAP (formerly LPIP) awards. Peters reported the program is growing with four 1st time applicants, 45 members applied, 45 will receive awards with 21 being fully accredited.

A motion to approve the 2017/18 awards subject to the RMAP program requirements was moved by Board Corum and seconded by Board Member Ward. The motion carried by the following roll call votes:

Ayes: Board Members Viegas, Corum, Ouzounian, Bergson, and Ward
Noes: None

Absent: Turner, Atwal

c) 2018/19 actuarial studies for the Liability and Workers' Compensation Programs

Executive Director Schimke reviewed with the Board the actuarial studies for Liability and Workers' Compensation programs for 2018/19.

A motion to approve the actuarial studies for Liability and Workers' Compensation programs for 2018/19 was moved by Board Member Ward and seconded by Board Member Bergson. The motion carried by the following roll call votes:

Ayes: Board Members Viegas, Corum, Ouzounian, Bergson, and Ward
Noes: None
Absent: Turner, Atwal

d) Excess Insurance program renewal costs for 2018/19

Executive Director Schimke reviewed with the Board the excess insurance program renewal costs for 2018/19.

A motion to approve the excess insurance program renewal costs for 2018/19 was moved by Board Member Bergson and seconded by Board Member Ouzounian. The motion carried by the following roll call votes:

Ayes: Board Members Viegas, Corum, Ouzounian, Bergson, and Ward
Noes: None
Absent: Turner, Atwal

e) Proposed contributions by line of coverage for 2018/19

Executive Director Schimke reviewed with the Board the contributions by line of coverage for 2018/19.

A motion to approve the contributions by line of coverage for 2018/19 was moved by Board Member Ward and seconded by Board member Bergson. The motion carried by the following roll call votes:

Ayes: Board Members Viegas, Corum, Ouzounian, Bergson, and Ward
Noes: None
Absent: Turner, Atwal

f) Analysis of possible dividend for 2018/19

Executive Director Schimke reviewed with the Board the analysis of a possible dividend for 2018/19. Current conditions do not meet the Board's Capital Target Equity Policy.

No action was taken by the Board.

g) Proposed budget for 2018/19

Chief Operations Officer Rick Krepelka reviewed with the Board the proposed budget for 2018/19. He reviewed the requested funds for an outside trainer for Loss Prevention, Fraud claims, lecturer and materials. Krepelka mentioned that if there were any additional changes he would include them in a revised budget for the July meeting.

A motion to approve the proposed budget for 2018/19 was moved by Board Member Crum and seconded by Board member Ouzounian. The motion carried by the following roll call votes:

Ayes: Board Members Viegas, Corum, Ouzounian, Bergson, and Ward
Noes: None
Absent: Turner, Atwal

h) Cyber Security assessment agreement

Chief Operations Officer Rick Krepelka reviewed with the Board the need to enter into an agreement with Synopteck to insure GSRMA is on the right path for additional cyber security measures, and to ensure sensitive information is protected. GSRMA will be able to pass information regarding this process on to our members.

A motion to approve the cyber security assessment agreement as presented was moved by Board Member Corum and seconded by Board Member Bergson. A motion was carried by the following roll call votes:

Ayes: Board Members Viegas, Corum, Ouzounian, Bergson, and Ward
Noes: None
Absent: Turner, Atwal

9. FUTURE MEETINGS:

- July 11, 2018
- September 19, 2018 (due to CAJPA conference)
- November T.B.D.

10. CLAIMS REPORTS:

a) Current Claims

Executive Director Schimke reported on the Visalia bond loss and advised the board that it was close to finalization. He will know more after the meeting with AIG next week.

b) Closed Session (Pending Litigation):

Pursuant to Government Code §§54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session at 7:23 PM.

c) Reconvene to Open Session

The Board reconvened to open session at 7:34 PM.

d) Report any action taken during Closed Session

The Board gave specific direction to the Executive Director.

11. ADJOURNMENT:

The Board meeting adjourned at 7:35 PM.