

**BOARD OF DIRECTORS  
MEETING MINUTES  
January 14, 2015**

Risk Manager Schimke called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

**1. WELCOME AND INTRODUCTIONS:**

**2. ROLL CALL:**

Directors present:

John Viegas, Charles Gee, Neal Quinn, George Ouzounian, Steve Soeth, and Mike Karle

Directors absent:

Gary Evans

Also present:

Risk Manager Scott Schimke, GSRMA Counsel Gary Krup. Leaving at 6:40 PM: Operations Manager Cathy Mudd, Finance and HR Manager Patti Powers, Ritesh Sharma, James Marta & Company, LLP. Leaving at 7:22 PM: Chief Operating Officer Rick Krepelka, Administrative Assistant Tracey Crosby, Loss Prevention Specialist Jennifer Peters, Member Services Director Dan Berry, District Manager Ray Young (Fair Oaks Cemetery District), District Manager Cheryl Smith (Oroville Cemetery District)

**3. ELECTION OF OFFICERS FOR 2015**

Risk Manager Schimke advised the Board that, pursuant to GSRMA's governing documents, the Board needed to elect a President and Vice-President for 2015. Board Member Soeth moved to elect John Viegas for President and Charlie Gee for Vice-President and was seconded by Board Member Karle. The motion carried by the following vote:

Ayes:	Board Members Viegas, Gee, Karle, Quinn, Ouzounian, and Soeth
Noes:	None
Absent:	Board Member Evans

**4. UNSCHEDULED MATTERS:**

No unscheduled matters were discussed.

**5. CONSENT AGENDA:**

Risk Manager Schimke reviewed the consent agenda as posted.

A motion to approve the consent agenda as presented was moved by Board Member Soeth and seconded by Board Member Gee. The motion carried by the following vote:

Ayes:	Board Members Viegas, Gee, Karle, Quinn, Ouzounian, and Soeth
Noes:	None
Absent:	Board Member Evans

## 6. INFORMATION – REPORTS:

### a) Loss Prevention

Loss Prevention Specialist Peters provided updates on the status of the TargetSolutions contract and possible cost savings, the Labor Law Poster Service, the Loss Prevention Incentive Program, and details regarding the upcoming Fire District Board Workshop. No action was taken by the Board.

### b) Member Services

Member Services Director Berry discussed the ongoing new member recruitment process, 2015 health plan renewal and reviewed the 10<sup>th</sup> Annual GSRMA Training Day. No action was taken by the Board.

### c) Claims

Risk Manager Schimke discussed the upcoming audits in the Workers' Compensation Department. He also discussed the status of the FROI/SROI project to link workers' compensation data to the State, including a joint project with our software company to implement a new application to make this process more efficient. No action was taken by the Board.

### d) Risk Manager

Risk Manager Schimke presented information on the following:

- PARMA Conference, February 8 – 11, 2015
- CAJPA Conference, September 15 – 18, 2015

No action was taken by the Board.

### e) Board Comments:

No comments were presented by the Board.

## 7. FINANCE REPORTS:

### a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports

Chief Operating Officer Krepelka presented and reviewed with the Board the disbursements made between August 1, 2014 and November 30, 2014 for approval; claims payments made August 2014 through November 2014 for ratification; and financial reports through November 30, 2014.

A motion to approve the financial reports as presented was moved by Board Member Quinn and seconded by Board Member Karle. The motion carried by the following votes:

Ayes:	Board Members Soeth, Viegas, Gee, Karle, Quinn, and Ouzounian
Noes:	None
Absent:	Board Member Evans

b) GSRMA draft 2013/2014 annual financial audit

Ritesh Sharma from James Marta & Company, LLP presented to the Board the 2013/14 GSRMA draft annual financial audit results.

A motion to approve the 2013/14 draft annual financial audit as presented was moved by Board Member Karle and seconded by Board Member Soeth. The motion carried by the following votes:

Ayes: Board Members Soeth, Viegas, Gee, Karle, Quinn, and Ouzounian  
Noes: None  
Absent: Board Member Evans

**8. ADMINISTRATION:**

a) Bickmore proposal to study revision of contribution allocation method

Risk Manager Schimke presented and reviewed with the Board the Bickmore proposal to study revision of contribution allocation method.

A motion to authorize Bickmore agreement for up to \$10,000 was moved by Board Member Gee and seconded by Board Member Quinn. The motion carried by the following votes:

Ayes: Board Members Soeth, Viegas, Gee, Karle, Quinn, and Ouzounian  
Noes: None  
Absent: Board Member Evans

b) 2014 GSRMA Annual Report

Risk Manager Schimke presented and reviewed with the Board the 2014 GSRMA Annual Report.

A motion to approve the 2014 GSRMA Annual Report was moved by Board Member Soeth and seconded by Board Member Karle. The motion carried by the following votes:

Ayes: Board Members Soeth, Viegas, Gee, Karle, Quinn, and Ouzounian  
Noes: None  
Absent: Board Member Evans

c) Consideration to license online Form 700 service

Risk Manager Schimke presented and reviewed with the Board the option to have Form 700 service online. After some discussion, it was decided this service is not needed. No action was taken by the Board.

d) PCA letter and meeting status

Risk Manager Schimke explained to the Board that a meeting will be set-up between the PCA, new Board President Viegas, and Risk Manager Schimke. PCA Board President Cheryl Smith (Oroville Cemetery District) then addressed the Board sharing current PCA news. No action was taken by the Board.

e) Chief Operating Officer for LAIF transaction approval

Risk Manager Schimke presented and reviewed with the Board the authorization of GSRMA's Chief Operating Officer to approve Local Agency Investment Fund (LAIF) transactions.

A motion to authorize GSRMA Chief Operating Officer Rick Krepelka to approve LAIF transactions was moved by Board Member Soeth and seconded by Board Member Gee. The motion carried by the following votes:

Ayes: Board Members Soeth, Viegas, Gee, Karle, Quinn, and Ouzounian  
Noes: None  
Absent: Board Member Evans

**9. CLAIMS REPORTS:**

No action taken by the Board

**10. FUTURE MEETINGS:**

- March 11, 2015
- May 13, 2015
- July 8, 2015

**11. CLOSED SESSION:**

Closed Session (Pending Litigation):

Pursuant to Government Code §§54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session. The Board went into closed session at 7:27 PM and adjourned closed session at 7:46 PM.

**12. ADJOURNMENT:**

The Board meeting adjourned at 7:47 PM