

**BOARD OF DIRECTORS
MEETING MINUTES
March 11, 2015**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

John Viegas, Charles Gee, Neal Quinn, George Ouzounian, Steve Soeth, and Mike Karle

Directors absent:

Gary Evans

Also present:

Risk Manager Scott Schimke, GSRMA Counsel Gary Krup. Leaving at 7:21 PM: Chief Operating Officer Rick Krepelka, Operations Manager Cathy Mudd, Finance, HR Manager Patti Powers, Administrative Assistant Tracey Crosby, Loss Prevention Specialist Jennifer Peters, Safety Officer Mark Marshall, Workers' Compensation Manager Tricia Alderman, Member Services Director Dan Berry, District Manager Ray Young (Fair Oaks Cemetery District), District Manager Cheryl Smith (Oroville Cemetery District)

3. UNSCHEDULED MATTERS

GSRMA Counsel Gary Krup announced he is retiring at the end of 2015. Though he will no longer be handling claims, he expressed interest to continue in his current capacity as GSRMA Counsel. His contract for 2015/2016 will be brought forth for a vote in May as in past years.

4. CONSENT AGENDA:

Risk Manager Schimke reviewed the consent agenda as posted.

A motion to approve the consent agenda as presented was moved by Board Member Soeth and seconded by Board Member Gee. The motion carried by the following vote:

Ayes:	Board Members Viegas, Gee, Karle, Quinn, Ouzounian, and Soeth
Noes:	None
Absent:	Board Member Evans

5. INFORMATION – REPORTS:

a) Loss Prevention

Loss Prevention Specialist Peters provided updates on recent member visit activity, the status of the Loss Prevention Subsidy Fund, Loss Prevention Incentive Program applications, and provided details regarding the upcoming Fire District Board Workshop and Harassment/Ethics Training. No action was taken by the Board.

b) Member Services

Member Services Director Berry note that GSRMA is approaching the busiest time of year in regards to proposing prospective new member agencies, he also noted that new Affordable Care Act (ACA) mandate deadlines are approaching. Mr. Berry also reported that GSRMA staff members Tricia Alderman, Cathy Mudd, Jennifer Peters and he attended the 2015 Public Agency Risk Management Association (PARMA) in February. GSRMA staff members were unanimous in praising the high-quality education that the conference provided. No action was taken by the Board.

c) Claims

Workers' Compensation Manager Alderman presented to the Board the cost savings of using the bill review services of Medata and the savings realized by converting to ExpressScripts for pharmacy management services. No action was taken by the Board.

d) Risk Manager

Risk Manager Schimke presented information on the following:

- CAJPA Conference, September 15 – 18, 2015

No action was taken by the Board.

e) Board Comments:

No comments were presented by the Board.

6. FINANCE REPORTS:

a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports

Chief Operating Officer Krepelka presented and reviewed with the Board the disbursements made between December 1, 2014 and January 31, 2015 for approval; claims payments made December 2014 through January 2015 for ratification; and financial reports through January 31, 2015.

A motion to approve the financial reports as presented was moved by Board Member Quinn and seconded by Board Member Soeth. The motion carried by the following votes:

Ayes:	Board Members Soeth, Viegas, Gee, Karle, Quinn, and Ouzounian
Noes:	None
Absent:	Board Member Evans

7. MEMBERSHIP

a) New member for Board consideration

Member Services Director Berry presented and reviewed with the Board the new member, Beckwourth Fire District, for Board consideration.

A motion to approve the membership for Beckwourth Fire District was moved by Board Member Quinn and seconded by Board Member Karle. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Karle, Quinn, and Ouzounian
Noes: None
Absent: Board Member Evans

8. ADMINISTRATION:

a) Public Cemetery Alliance Board (PCA)

Risk Manager Schimke reviewed with the Board PCA's request to: 1) establish an election process for the Cemetery District Board seat; 2) allow a PCA Representative be a manager of the cemetery district; and 3) increase the PCA representation to two seats.

A motion was made to 1) temporarily amend the selection process to pre-qualify cemetery districts prior to random selection; 2) not allow, at this time, a cemetery manager to sit on the Board; and 3) not increase PCA representation to two seats by Board Member Ouzounian and seconded by Board Member Gee. The motion carried by the following votes:

Ayes: Board Members Soeth, Viegas, Gee, Karle, Quinn, and Ouzounian
Noes: None
Absent: Board Member Evans

b) Drawing for new Board Member selection

Pursuant to GSRMA's Bylaws Article III, Section C, a random selection was made for the Fire District and Special District representations expiring on June 30, 2015. Comptche Community Services District was drawn for the Fire Districts and N. Central Co. Consortium Inc. was drawn for the Special Districts. Risk Manager Scott Schimke will report back to the Board the status of these selections. No action was taken by the Board.

c) Preliminary excess insurance program renewal costs for 2015/16

Risk Manager Schimke reviewed with the Board the preliminary excess insurance program renewal costs for 2015/16. No action was taken by the Board.

d) Draft 2015/16 actuarial studies

Risk Manager Schimke reviewed with the Board the draft 2015/16 actuarial studies. No action was taken by the Board

e) Preliminary results of contribution allocation method revision study

Risk Manager Schimke reviewed with the Board the preliminary results of the contribution allocation method revision study. No action was taken by the Board.

f) Proposed contributions by line of coverage for 2015/16

Risk Manager Schimke reviewed with the Board the proposed contributions by line of coverage for 2015/16. No action was taken by the Board.

g) Analysis of a possible dividend for 2015/16

Risk Manager Schimke reviewed with the Board the analysis of a possible dividend for 2015/16. No action was taken by the Board.

h) Proposed budget for 2015/16

Chief Operating Officer Krepelka reviewed with the Board the proposed budget for 2015/16. No action was taken by the Board.

9. CLAIMS REPORTS:

No action taken by the Board

10. FUTURE MEETINGS:

- May 13, 2015
- July 8, 2015
- September 9, 2015

11. CLOSED SESSION:

Closed Session (Pending Litigation):

Pursuant to Government Code §§54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session. The Board went into closed session at 7:22 PM. Board President Viegas and Board Member Soeth recused themselves from the Closed Session meeting at 7:30 PM. Closed session adjourned at 7:46 PM.

12. ADJOURNMENT:

The Board meeting adjourned at 7:47 PM