

**BOARD OF DIRECTORS
MEETING MINUTES
May 13, 2015**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

John Viegas, Charles Gee, Neal Quinn, George Ouzounian, Steve Soeth

Directors absent:

Gary Evans, Mike Karle

Also present:

Risk Manager Scott Schimke. Leaving at 7:06 PM: Chief Operating Officer Rick Krepelka, HR Manager Patti Powers, Administrative Assistant Tracey Crosby, Safety Officer Mark Marshall, Workers' Compensation Manager Tricia Alderman, District Manager Ray Young (Fair Oaks Cemetery District), District Manager Cheryl Smith (Oroville Cemetery District), Shirley Ouzounian (wife of Board Member Ouzounian)

3. UNSCHEDULED MATTERS

No unscheduled matters were discussed.

4. CONSENT AGENDA:

Risk Manager Schimke reviewed the consent agenda as posted.

A motion to approve the consent agenda as presented was moved by Board Member Quinn and seconded by Board Member Ouzounian. The motion carried by the following vote:

Ayes:	Board Members Viegas, Gee, Quinn, Ouzounian, and Soeth
Noes:	None
Absent:	Board Members Evans and Karle

5. INFORMATION – REPORTS:

a) Loss Prevention

Safety Officer Marshall reviewed with the Board the updates on recent member visit activities, the success of GSRMA's Fire District Board Workshop and Harassment/Ethics Training, which set a record for attendance. Mr. Marshall passed out a flyer that talks about the new CAL OSHA Heat Illness regulation changes that took effect May 1, 2015. No action was taken by the Board.

b) Member Services

Risk Manager Schimke reviewed with the Board the ongoing activities related to Member Services. No action was taken by the Board.

c) Claims

Workers' Compensation Manager Alderman presented to the Board the status of the CSAC EIA workers' compensation audit that was completed in April and the upcoming CSAC EIA liability audit which is scheduled May 21, 2015. Mrs. Alderman also stated FROI/SROI implementation should be completed by the next board meeting. No action was taken by the Board.

d) Risk Manager

Risk Manager Schimke reviewed information on the following:
CAJPA Conference, September 15 – 18, 2015. No action was taken by the Board.

e) Board Comments:

No comments were presented by the Board.

6. FINANCE REPORTS:

a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports

Chief Operating Officer Krepelka presented and reviewed with the Board the disbursements made between February 1, 2015 and March 31, 2015 for approval; claims payments made February 2015 and March 2015 for ratification; and financial reports through March 31, 2015.

A motion to approve the financial reports as presented was moved by Board Member Quinn and seconded by Board Member Ouzounian. The motion carried by the following votes:

Ayes:	Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes:	None
Absent:	Board Members Evans, Karle

7. MEMBERSHIP

a) New member for Board consideration

Risk Manager Schimke presented and reviewed with the Board the new member, Rio Vista-Montezuma Cemetery District, for Board consideration.

A motion to approve the membership for Rio Vista-Montezuma Cemetery District was moved by Board Member Soeth and seconded by Board Member Gee. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

8. ADMINISTRATION:

a) Incoming Board members effective July 1, 2015

Pursuant to GSRMA's Bylaws Article III, Section C, a random selection was made for the Fire and Special Districts March 11, 2015. Kim Vann, North Central Counties Consortium, Inc. will represent Special Districts and Michael Schaeffer, Comptche Community Services District will represent Fire Districts (term July 1, 2015 – June 30, 2017). No action was taken by the Board.

b) Candidates for Accreditation through Cemetery Best Practices Program

Risk Manager Schimke reviewed with the Board the candidates for accreditation through Cemetery Best Practices program:

- Cottonwood Cemetery District – New
- Auburn Cemetery District – Renewal
- Fair Oaks Cemetery District – Renewal
- Sutter Cemetery District – Renewal

A motion to approve the candidates for Accreditation was moved by Board Member Ouzounian and seconded by Board Member Gee. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

c) Loss Prevention Incentive Program (LPIP) awards 2014/15

Safety Officer Marshall reviewed with the Board the 2014/15 LPIP awards.

A motion to approve the 2014/15 LPIP awards as presented was moved by Board Member Quinn and seconded by Board Member Gee. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

d) Proposed changes to the 2015/16 Loss Prevention Incentive Program (LPIP) Application

Safety Office Marshall reviewed with the Board the proposed changes to the 2015/16 LPIP application.

A motion to approve the proposed changes to the 2015/16 LPIP application as presented was moved by Board Member Ouzounian and seconded by Board Member Quinn. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

e) Excess Insurance program renewal costs for 2015/16

Risk Manager Schimke reviewed with the Board the 2015/16 excess insurance program renewal costs.

A motion to approve the 2015/16 excess insurance program renewal costs as presented was moved by Board Member Quinn and seconded by Board Member Soeth. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

f) 2015/16 Actuarial study for Liability and Workers' Compensation programs

Risk Manager Schimke reviewed with the Board the 2015/16 actuarial study for the Liability and Workers' Compensation programs.

A motion to approve the 2015/16 actuarial study as presented was moved by Board Member Soeth and seconded by Board Member Quinn. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

g) Proposed contributions by line of coverage for 2015/16

Risk Manager Schimke reviewed with the Board the proposed contributions by line of coverage for 2015/16.

A motion to approve the 2015/16 contributions by line of coverage as presented was moved by Board Member Gee and seconded by Board Member Ouzounian. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

h) Analysis of a possible dividend for 2015/16

Risk Manager Schimke reviewed with the Board the analysis of a possible dividend for 2015/16. No action taken by the Board.

i) Proposed budget for 2015/16

Chief Operating Officer Krepelka reviewed with the Board the proposed budget for 2015/16.

A motion to approve the proposed 2015/16 budget as presented was moved by Board Member Quinn and seconded by Board Member Ouzounian. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

j) L. Gary Krup contract for General Counsel services for 2015/16

Risk Manager Schimke reviewed L. Gary Krup's contract for 2015/16 General Counsel service.

A motion to approve said 2015/16 General Counsel contract as presented was moved by Board Member Soeth and seconded by Board Member Gee. The motion carried by the following vote:

Ayes: Board Members Soeth, Viegas, Gee, Quinn, and Ouzounian
Noes: None
Absent: Board Members Evans, Karle

9. CLAIMS REPORTS:

No action taken by the Board

10. FUTURE MEETINGS:

- July 8, 2015
- September 8, 2015
- November, 2015 T.B.D.

11. CLOSED SESSION:

Closed Session (Pending Litigation):

Pursuant to Government Code §§54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session. The Board went into closed session at 7:07 PM. Closed session adjourned at 7:15 PM.

12. ADJOURNMENT:

The Board meeting adjourned at 7:16 PM