

**BOARD OF DIRECTORS
MEETING MINUTES
January 13, 2016**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

Charles Gee, Michael Schaeffer, Keith Corum, George Ouzounian, and John Viegas

Directors absent:

Kim Vann, Michael Karle

Also present:

Executive Director Scott Schimke, Workers' Compensation Manager Tricia Alderman, General Counsel Gary Krup and Counsel Bob Hunt. Leaving at 7:27 PM: Operations Manager Cathy Mudd, Finance/HR Manager Patti Powers and James Marta (arrived at 6:39 PM) James Marta & Company, LLC. Leaving at 7:50 PM: Chief Operating Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Safety and Loss Prevention Specialist Betsey Downey, and Administrative Assistant Tracey Crosby.

3. ELECTION OF OFFICERS FOR 2016

Executive Director Schimke advised the Board that, pursuant to GSRMA's governing documents, the Board needed to elect a President and Vice-President for 2016. Board Member Schaeffer moved to re-elect John Viegas for President and Charlie Gee for Vice-President and was seconded by Board Member Corum. The motion carried by the following vote:

Ayes:	Board Members Viegas, Gee, Corum, Ouzounian, and Schaeffer
Noes:	None
Absent:	Board Members Karle and Vann

4. UNSCHEDULED MATTERS

No unscheduled matters were discussed.

5. CONSENT AGENDA:

Executive Director Schimke reviewed the consent agenda including the 2016 Emergency Transition Management Committee Policy, Reaffirmation of the Treasurer's Authority to Invest, GSRMA Conflict of Interest Code, and the GSRMA Investment Policy.

A motion to approve the consent agenda as presented was moved by Board Member Corum and seconded by Board Member Ouzounian. The motion carried by the following vote:

Ayes: Board Members Viegas, Gee, Corum, Ouzounian, and Schaeffer
Noes: None
Absent: Board Members Karle and Vann

6. INFORMATION – REPORTS:

a) Member Services/Loss Prevention

Assistant Risk Manager Peters provided updates on GSRMA's staff member visits, the Loss Prevention Subsidy Fund balance, Labor Law Poster service, and the Loss Prevention Incentive Program. She also presented TargetSolutions member utilization and HR Hotline reports. Mrs. Peters shared with the Board the success of our 11th Annual Training Conference held last October. She further noted that this year is our renewal for California Association of Joint Power Authorities (CAJPA) Accreditation. GSRMA has been Accredited with Excellence since 1992. No action was taken by the Board.

b) Claims

Workers' Compensation Manager Alderman presented and reviewed with the Board the cost savings GSRMA had in 2015 working with our vendor-partners Medata and Express Scripts. No action was taken by the Board.

c) Executive Director

Executive Director Schimke reviewed information on the following:

- PARMA - February 23 – 26, 2016 being held at Renaissance Indian Wells Resort and Spa. Board Member Schaeffer and Board Member Ouzounian are attending along with Assistant Risk Manager Peters, Safety Officer Marshall and Safety and Loss Prevention Specialist Downey.
- Public Cemetery Alliance – status update.
- New staff introductions: Betsey Downey has been hired to assist in Loss Prevention and Walter Michael in Member Services area. Current staff involvement: Executive Director Schimke is the 2016 EIA President and serves as the EIA Underwriting Committee Chair, Chief Operating Officer Krepelka is Chair of the EIA Tech Committee and serves on the CAJPA Tech Committee, Safety Officer Marshall serves on the EIA Legislative Committee and Member Services Account Associate Whatley serves on the EIA Health Committee.
- Update on the Cemetery District Board representation selection process.
- CAJPA Conference: September 13 -16, 2016, potential conflict @ September 14, 2016 Board meeting. No action was taken by the Board.

d) Board Comments:

No comments were presented by the Board.

7. FINANCE REPORTS:

a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports

Finance/HR Manager Powers presented and reviewed with the Board the disbursements made between August 1, 2015 and November 30, 2015 for approval; claims payments made August 2015 through November 2015 for ratification; and financial reports through November 30, 2015.

A motion to approve the financial reports as presented was moved by Board Member Schaeffer and seconded by Board Member Ouzounian. The motion carried by the following votes:

Ayes: Board Members Viegas, Gee, Corum, Ouzounian, and Schaeffer
Noes: None
Absent: Board Members Karle and Vann

b) GSRMA draft 2014/2015 annual financial audit

James Marta from James Marta & Company, LLP presented to the Board the 2014/15 GSRMA draft annual financial audit results.

A motion to approve the 2014/15 draft annual financial audit as presented was moved by Board Member Gee and seconded by Board Member Schaeffer. The motion carried by the following votes:

Ayes: Board Members Viegas, Gee, Corum, Ouzounian, and Schaeffer
Noes: None
Absent: Board Members Karle and Vann

8. MEMBERSHIP

a) New member for Board consideration

Executive Director Schimke presented and reviewed with the Board new member Grenada Fire Protection District for Board consideration.

A motion to approve the membership for Grenada Fire Protection District was moved by Board Member Schaeffer and seconded by Board Member Corum. The motion carried by the following vote:

Ayes: Board Members Viegas, Gee, Corum, Ouzounian, and Schaeffer
Noes: None
Absent: Board Members Karle and Vann

9. ADMINISTRATION:

a) 2015 GSRMA Annual Report

Executive Director Schimke presented and reviewed with the Board the 2015 GSRMA Annual Report.

A motion to approve the 2015 GSRMA Annual Report was moved by Board Member Corum and seconded by Board Member Ouzounian. The motion carried by the following votes:

Ayes: Board Members Viegas, Gee, Corum, Ouzounian, and Schaeffer
Noes: None
Absent: Board Members Karle and Vann

b) Review and possibly modify Executive Director settlement authority

Executive Director Schimke discussed with the Board his current settlement authority and three potential options to modify said authority. The Board directed him to do additional research on two of the options and bring them back for further review and direction at the March Board meeting. No action was taken by the Board.

10. CLAIMS REPORTS:

No action was taken by the Board.

11. FUTURE MEETINGS:

- March 9, 2016
- May 11, 2016
- July 13, 2016

12. CLOSED SESSION:

Closed Session (Pending Litigation):

Pursuant to Government Code §§54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session. The Board went into closed session at 7:51 PM and adjourned closed session at 8:42 PM.

13. ADJOURNMENT:

The Board meeting adjourned at 8:43 PM