

**BOARD OF DIRECTORS
MEETING MINUTES
March 14, 2018**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Board Members present:

John Viegas, Keith Corum, Charles Bergson, James Ward

Board Members joined via WebEx:

George Ouzounian, Doug Turner

Board Member Absent:

Sarbdeep Atwal

Also present:

Executive Director Scott Schimke, Counsel Gary Krup, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Safety Officer Mark Marshall, Administrative Assistant Sam Taylor, Orland Cemetery/PCA Representative, Rick Beale, Mike Harrington with Bickmore (leaving at 7:13.)

3. UNSCHEDULED MATTERS

No unscheduled matters were discussed.

4. CONSENT AGENDA:

Executive Director Schimke reviewed the consent agenda including the January 10, 2018, meeting minutes.

A motion to approve the consent agenda, including the January 10, 2018 meeting minutes, as presented was moved by Board Member Ward and seconded by Board Member Corum. The motion carried by the following vote:

Ayes: Board Members Bergson, Ward, Corum, Viegas, Ouzounian, and Turner

Noes: None
Absent: Board Member Atwal

5. INFORMATION - REPORTS:

a) Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

- Review of Member visits and training programs since the January 10, 2018 meeting
- Current status of the Loss Prevention Subsidy Fund Program
- 46 RMAP applications have been received
- Upcoming Ethics and Sexual Harassment training, to be held at Granzella's in Williams, April 19, May 16, and in Madera April 24, 2018 at the Madera County library
- Mark Marshall was a presenter of a Fraud and Embezzlement session at the CAPC conference in February
- The 2018 PARMA conference. Liz Smith from GSRMA and Board Member Keith Corum attended
- The 2017 Annual Report has been distributed to all Members via hard copy and the web-site. In addition each Director's binder was provided a report
- Executive Director Schimke reported on our presentation in April at the NCCSIF board meeting regarding employee benefits
- New Employee Benefits prospects: City of Alturas, City of Corning, CAPRI, City of Livermore

No action was taken by the Board.

b) Claims

- Claims Manager Tricia Alderman and Sam Adams are attending the SIMS conference this week
- Report on the positive feedback we have received regarding the work performed by our Worker's Compensation claims team
- Per the State, reporting on FROI/SROI has been 100% accurate for multiple months

No action was taken by the Board.

c) Executive Director

Executive Director Schimke updated the Board on the following items:

- CAJPA conference reminder September 11-14, 2018 in South Lake Tahoe
- Election update deadline reminder 3/31/18, cut off 4/20/18 and final results provided at the 5/8/18 meeting

- Crime Application update – additional data requests by carrier
- Loss Prevention training on fraud for Member districts
- Cyber security assessment for GSRMA operations

No action was taken by the Board.

d) Board Comments:

Vice-President Corum reported on his experience at the PARMA Conference. He stated that it was an excellent conference and very beneficial to him. He asked Jennifer Peters the approximate time that was spent with each Member during Member Visits. Jennifer replied that it varies per Member and the type of visit.

6. FINANCE REPORTS:

- a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between January 10, 2018 and March 14, 2018; claims payments made between January 11, 2018 March 14, 2018. Review of payment to OSIP and Investment Income Statement change in investment value.

A motion to approve the financial reports as presented was moved by Board Member Bergson and seconded by Board Member Ouzounian. The motion carried by the following roll call vote:

Ayes: Board Members Bergson, Ward, Corum, Viegas, Ouzounian, and Turner
 Noes: None
 Absent: Board Member Atwal

- b) Approval of Resolution 2018-01. Authorize signers for Local Agency Investment Fund (LAIF).

A motion to approve Resolution 2018-01 was moved by Board Member Bergson and seconded by Board Member Ward. The motion carried by the following roll call vote:

Ayes: Board Members Bergson, Ward, Corum, Viegas, Ouzounian, and Turner
 Noes: None
 Absent: Board Member Atwal

- c) Approval of Resolution 2018-02. Change Banking services to Tri-Counties Bank.

A motion to approve Resolution 2018-02 was moved by Board Member Corum and seconded by Board Member Ward. The motion carried by the following roll call vote:

Ayes: Board Members Bergson, Ward, Corum, Viegas, Ouzounian, and Turner
Noes: None
Absent: Board Member Atwal

7. MEMBERSHIP

a) Arroyo Seco Groundwater Sustainability Agency

Executive Director Schimke presented new Member for Board consideration.

A motion to approve the new Member as presented was moved by Board Member Bergson and seconded by Board Member Ward. The motion carried by the following roll call vote:

Ayes: Board Members Bergson, Ward, Corum, Viegas, Ouzounian, and Turner
Noes: None
Absent: Board Member Atwal

EMPLOYEE BENEFITS PROGRAM

b) Colusa County Water District

Executive Director Schimke presented the District desiring to join the Employee Benefits Program for Board consideration.

A motion to approve the new Member for the Employee Benefits Program as presented was moved by Board Member Turner and seconded by Board Member Ward. The motion carried by the following roll call vote:

Ayes: Board Members Bergson, Ward, Corum, Viegas, Ouzounian, and Turner
Noes: None
Absent: Board Member Atwal

8. ADMINISTRATION:

a) Preliminary excess insurance program renewal costs for 2017/18

Executive Director Schimke presented and reviewed with the Board the preliminary excess insurance renewal costs for 2018/19.

No action was taken by the Board

b) Draft 2018/19 Actuarial Studies – Initial Draft presented

Mike Harrington from Bickmore presented to the Board the initial draft actuarial studies for 2018/19. He spent a great deal of time reviewing the key components of each study.

No action was taken by the Board

c) Preliminary contributions by line of coverage for 2018/19

Executive Director Schimke presented to the Board the preliminary contributions by line of coverage for 2018/19.

No action was taken by the Board

d) Analysis of a possible dividend for 2018/19

Executive Director Schimke discussed with the Board the possibility of dividend for 2018/19. He noted that the early analysis indicated that there would not be funds available to declare a dividend.

No action was taken by the Board

e) Proposed budget for 2018/19

Chief Operations Officer Krepelka presented the proposed budget for 2018/19.

No action was taken by the Board

9. FUTURE MEETINGS:

- May 9, 2018
- July 11, 2018
- September 19, 2018 (Due to CAJPA conference)
- November T.B.D.

CLAIMS REPORTS:

a) Current Claims

- Executive Director Schimke updated the Board on continuing claims including an update on Visalia Cemetery District - large embezzlement claim

No action was taken by the Board.

b) Closed Session (Pending Litigation):

The Board of Directors of the Golden State Risk Management Authority did not meet in closed session.

c) Reconvene to Open Session

Nothing to report.

d) Report any action taken during Closed Session

Nothing to report.

10. ADJOURNMENT:

The Board meeting adjourned at 7:46 PM.