

**BOARD OF DIRECTORS
MEETING MINUTES
September 9, 2015**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Directors present:

Charles Gee, Michael Schaeffer, Keith Corum, Kim Vann, George Ouzounian, John Viegas and Michael Karle (arrived at 6:07 PM)

Directors absent:

None

Also present:

Executive Director Scott Schimke, General Counsel Gary Krup, Counsel Bob Hunt, Chief Operating Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Member Services Account Associate Naomi Whatley, Finance/HR Manager Patti Powers, Safety Officer Mark Marshall, Workers' Compensation Manager Tricia Alderman, Administrative Assistant Tracey Crosby, District Manager Ray Young (Fair Oaks Cemetery District)

3. UNSCHEDULED MATTERS

No unscheduled matters were discussed.

4. CONSENT AGENDA:

Executive Director Schimke reviewed the consent agenda as posted.

A motion to approve the consent agenda as presented was moved by Board Member Vann and seconded by Board Member Gee. The motion carried by the following vote:

Ayes:	Board Members Viegas, Karle, Gee, Corum, Vann, Ouzounian and Schaeffer
Noes:	None
Absent:	None

5. INFORMATION – REPORTS:

a) Member Services/Loss Prevention

Assistant Risk Manager Peters informed the Board that the yearly data collections questionnaires had been distributed to members. Mrs. Peters also shared that GSRMA's 11th Annual Training Conference sign-ups were underway. No action was taken by the Board.

Member Services Account Associate Whatley informed the Board that October was the open enrollment period for our health plan. We currently have 35 member districts participating in the health plan. Ms. Whatley also noted that the employee benefit brochures are currently being printed and would be soon be available for distribution. No action was taken by the Board.

b) Claims

Workers' Compensation Manager Alderman shared with the Board we passed our California Department of Workers' Compensation Audit. Mrs. Alderman said that the state auditors noted that GSRMA did not have ANY complaints from providers, claimants, or employers, which is virtually unheard of according to those auditors. She also shared that the FROI/SROI implementation is complete after a year-long undertaking of bringing GSRMA current. No action was taken by the Board.

c) Executive Director

Executive Director Schimke reviewed information on the following:

- CAJPA Conference, September 15 – 18, 2015 – Board Members Gee and Ouzounian attending.
- PARMA 2016 February 23 – 26, 2016 being held at Renaissance Indian Wells Resort and Spa, Board Member Schaeffer is going at this time.
- Letter dated August 18, 2015 sent to GSRMA Cemetery Districts for Cemetery Board Representative.
- Jennifer Peters was promoted to Assistant Risk Manager and was appointed to the CAJPA Accreditation Committee. Member Services Account Associate Naomi Whatley has been appointed to the EIA-Health Plan Committee. No action was taken by the Board.

d) Board Comments:

No comments were presented by the Board.

6. FINANCE REPORTS:

a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports

Finance/HR Manager Powers presented and reviewed with the Board the disbursements made between June 1, 2015 and August 31, 2015 for approval; claims payments made June 2015 and August 2015 for ratification; and financial reports through August 31, 2015.

A motion to approve the financial reports as presented was moved by Board Member Karlee and seconded by Board Member Schaeffer. The motion carried by the following votes:

Ayes:	Board Members Viegas, Karle, Gee, Corum, Vann, Ouzounian and Schaeffer
Noes:	None
Absent:	None

7. MEMBERSHIP

a) New member for Board consideration

Member Services Account Associate Whatley presented and reviewed with the Board new member Modoc Medical Center (Health Benefits) for Board consideration.

A motion to approve the membership for Modoc Medical Center was moved by Board Member Vann and seconded by Board Member Karle. The motion carried by the following vote:

Ayes: Board Members Viegas, Karle, Gee, Corum, Vann, Ouzounian and Schaeffer
Noes: None
Absent: None

8. ADMINISTRATION:

a) Delinquent Member Agencies

Executive Director Schimke asked that the Board authorize termination of coverage to member Lower Lake Cemetery District once 30 day notice had been sent and payment had not been received in that time.

A motion to approve termination of coverage as described was moved by Board Member Gee and seconded by Board Member Schaeffer. The motion carried by the following vote:

Ayes: Board Members Viegas, Karle, Gee, Corum, Vann, Ouzounian and Schaeffer
Noes: None
Absent: None

b) Resolution 2015-04 Delegating authorized signers for Umpqua accounts

Executive Director Schimke reviewed with the Board Resolution 2015-04.

A motion to approve Resolution 2015-04 as presented was moved by Board Member Vann and seconded by Board Member Corum. The motion carried by the following vote:

Ayes: Board Members Viegas, Karle, Gee, Corum, Vann, Ouzounian and Schaeffer
Noes: None
Absent: None

c) Resolution 2015-05 Delegating authorized signers for Local Agency Investment Fund (LAIF)

Executive Director Schimke reviewed with the Board Resolution 2015-05.

A motion to approve Resolution 2015-05 as presented was moved by Board Member Schaeffer and seconded by Board Member Gee. The motion carried by the following vote:

Ayes: Board Members Viegas, Karle, Gee, Corum, Vann, Ouzounian and Schaeffer
Noes: None
Absent: None

d) Resolution 2015-06 Delegating authorized signers for Union Bank

Executive Director Schimke reviewed with the Board Resolution 2015-06.

A motion to approve Resolution 2015-06 as presented was moved by Board Member Vann and seconded by Board Member Karle. The motion carried by the following vote:

Ayes:	Board Members Viegas, Karle, Gee, Corum, Vann, Ouzounian and Schaeffer
Noes:	None
Absent:	None

e) PCA letter regarding formation of JPA

Executive Director Schimke reviewed with the Board the PCA letter in regards to their forming a JPA. Mr. Schimke explained that GSRMA will continue to promote our services and until a member officially withdraws, they are STILL our member and will be treated as such. No action taken by the Board.

9. CLAIMS REPORTS:

No action taken by the Board

10. FUTURE MEETINGS:

- November 4, 2015 (tentatively)
- January 13, 2016
- March 9, 2016

11. CLOSED SESSION:

Closed Session (Pending Litigation):

Pursuant to Government Code §§54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority shall meet in closed session. No Closed Session. No action taken by the Board.

12. ADJOURNMENT:

The Board meeting adjourned at 7:08 PM