

**BOARD OF DIRECTORS  
MEETING MINUTES  
September 18, 2019**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

- 1. WELCOME AND INTRODUCTIONS:**
- 2. ROLL CALL:**

Directors present:

John Viegas, Keith Corum, James "Buck" Ward, Rick Beale, Doug Turner, Michael Craddock, Jack Cavier

Directors joined via WebEx: None

Directors Absent:

None

Also present:

Executive Director Scott Schimke and Counsel Gary Krup, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Claims Manager Tricia Alderman, Administrative Assistant Sam Taylor.

- 3. UNSCHEDULED MATTERS**

No unscheduled matters were discussed.

- 4. CONSENT AGENDA**

- a) July 10, 2019 meeting minutes

Executive Director Schimke reviewed the July 10, 2019, meeting minutes.

A motion to approve the July 10, 2019, meeting minutes was moved by Board Member Turner and seconded by Board Member Corum. The motion carried by the following roll call vote:

Ayes:	Board Members Corum, Ward, Viegas, Beale, Turner, Craddock, Cavier
Noes:	None
Absent:	None
Abstain:	None

## 5. INFORMATION - REPORTS:

### a) Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

- SAVE THE DATE! GSRMA's 15<sup>th</sup> Annual Conference is October 23-24, 2019.
- Member visits and training programs since the July 10, 2019 Board meeting.
- Loss Prevention Subsidy Program fund update.
- PCA, Safety Officer Mark Marshall and Loss Prevention Specialist Steve Wood presented.
- Employee Benefits open enrollment begins 10/1/19 to 11/1/98 with many new prospects
- CAJPA Fall Conference update included: building new contacts and relationships and connecting with peers

No action was taken by the Board.

### b) Claims

Claims Manager Alderman updated the Board on the following:

- Express Scripts update
- New claims examiner Brenda Eldridge to start GSRMA 10/1/19.

No action was taken by the Board.

### c) Executive Director

Executive Director Schimke updated the Board on the following items:

- CAJPA Fall Conference was held September 10-13, 2019 in South Lake Tahoe and was attended by several staff members and Board member Keith Corum. He was impressed with the Keynote speaker and reported on the session regarding renewals.
- Provided information on the upcoming PARMA conference February 25-28, 2020, in Monterey, CA. Advised board members to register early.
- Update on upcoming election - nominations open October 1, 2019.
- Update to AB 218 will expand the definition of childhood sexual abuse, to assault and increase the time limit for commencing an action for recovery of damages from 8 years to 22 years. Expecting a serious impact to pools and excess.

No action was taken by the Board

### d) Board Comments:

Vice-President Corum reported that he enjoyed the Keynote speaker and the violinist, that it was an excellent conference and he learns something different every year. He recommended other board members to attend next year.

## 6. FINANCE REPORTS:

- ### a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between June 1, 2019 and July 31, 2019 for approval; claims payments made June 2019 through July 2019 for ratification; and financial reports through July 31, 2019.

A motion to approve the financial reports as presented was moved by Board Member Cavier and seconded by Board Member Craddock. The motion carried by the following roll call vote:

Ayes:	Board Members Corum, Ward, Viegas, Beale, Turner, Craddock, Cavier
Noes:	None
Absent:	None
Abstain:	None

## 7. GSRMA MEMBERSHIP:

### a) New member for Board ratification

- Northern Delta Groundwater Sustainability Agency

Executive Director Schimke presented the new member for Board consideration.

A motion to approve the new member as presented was moved by Board Member Craddock and seconded by Board Member Corum. The motion carried by the following roll call vote:

Ayes:	Board Members Corum, Ward, Viegas, Beale, Turner, Craddock, Cavier
Noes:	None
Absent:	None
Abstain:	None

### b) New member for Employee Benefits ratification

- Durham Parks & Recreation

A motion to approve the new member for employee benefits as presented was moved by Board Member Turner and seconded by Board Member Ward. The motion carried by the following roll call vote:

Ayes:	Board Members Corum, Ward, Viegas, Beale, Turner, Craddock, Cavier
Noes:	None
Absent:	None
Abstain:	None

## 8. ADMINISTRATION:

### a) CAJPA Accreditation Report

Assistant Risk Manager Jennifer Peters reported on the recent audit for the accreditation process. It was discovered that GSRMA was missing copies of two district's JPA's. Peters reported that the Resolutions have been obtained and the matter has been resolved. GSRMA has now fulfilled the conditions required for Accreditation with Excellence. The presentation of GSRMA's Accreditation will be presented at the annual conference next month.

A motion to approve the CAJPA accreditation report as presented was moved by Board Member Corum and seconded by Board Member Cavier. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Ward, Viegas, Beale, Turner, Craddock, Cavier  
Noes: None  
Absent: None  
Abstain: None

Absent: Turner, Roberts  
Abstain: None

### b) Board Member Professional Development Policy

Executive Director Schimke proposed to the board a change to the \$100.00 stipend to adopt the Board Member Professional Development policy effective 7/1/19. By adoption of this policy each board member district would be provided an annual budget for their district's training/development reimbursement. Much like GSRMA's LPSF program, this policy would reimburse each district for out-of-pocket expenses associated with conference attendance, trainings, classes et cetera that are related to risk management.

A motion to approve the Board Member Professional Development Policy as presented was moved by Board Member Beale and seconded by Board Member Craddock. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Ward, Viegas, Beale, Turner, Craddock, Cavier  
Noes: None  
Absent: None  
Abstain: None

### c) Adjust Board Compensation per Article III. D. 2

Executive Director Schimke proposed to the board a change to the \$100.00 stipend to adopt the Board Member Professional Development policy effective 7/1/19. By adoption of this policy each board member district would be provided an annual budget for their district's training/development reimbursement. Much like GSRMA's LPSF program, this policy would reimburse each district for out-of-pocket expenses associated with conference attendance, trainings, classes et cetera that are related to risk management.

A motion to approve the Board Member Professional Development Policy as presented was moved by Board Member Beale and seconded by Board Member Cavier. The motion carried by the following roll call vote:

Ayes:	Board Members Corum, Ward, Viegas, Beale, Turner, Craddock, Cavier
Noes:	None
Absent:	None
Abstain:	None

**9. FUTURE MEETINGS:**

- November T.B.D.
- January 9, 2019
- March 13, 2019

**10. CLAIMS REPORTS:**

a) Current Claims

Risk Manager Schimke reported to the Board the status on the following claim:

- Hornbrook Cemetery District reported significant loss due to the Klamathon Fire this July. Loss will be in excess of \$50,000.

No action was taken by the Board

b) Closed Session (Pending Litigation)

The Board of Directors did not meet in closed session.

c) Reconvene to Open Session

Nothing to report.

d) Report any action taken during Closed Session

Nothing to report.

**11. ADJOURNMENT:**

The Board meeting adjourned at 7:33 PM.