

**BOARD OF DIRECTORS  
MEETING MINUTES  
January 8, 2020**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

**1. WELCOME AND INTRODUCTIONS:**

**2. ROLL CALL:**

Directors present:

John Viegas, Keith Corum, James "Buck" Ward, Rick Beale, Michael Craddock, Jack Cavier

Directors joined via WebEx:

none

Directors Absent:

Doug Turner

Also present:

Executive Director Scott Schimke and Counsel Gary Krup, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Claims Manager Tricia Alderman, Administrative Assistant Sam Taylor, Accounting Technician Ryan Schimke, Risk Control Advisor Brian Edinger, James Marta arrived at 6:25 and left at 7:17.

a) WebEx Protocol Instructions - none

**3. ELECTION OF OFFICERS for 2020:**

Executive Director Schimke advised the Board that, pursuant to GSRMA's governing documents, the Board needed to elect a President and Vice-President for 2020. A motion to re-elect John Viegas for President and to re-elect Keith Corum for Vice-President was moved by Board Member Cavier and seconded by Board Member Craddock. The motion carried by the following vote:

Ayes:	Board Members Viegas, Corum, Beale, Ward, Cavier, Craddock
Noes:	None
Absent:	Turner
Abstain:	None

#### 4. UNSCHEDULED MATTERS

No unscheduled matters were discussed.

#### 5. CONSENT AGENDA

Executive Director Schimke reviewed the consent agenda including the September 18, 2019 meeting minutes, Reaffirmation of the Treasurer's Authority to Invest, and the GSRMA Conflict of Interest Code.

A motion to approve the consent agenda as posted, including the September 18, 2019, meeting minutes was moved by Board Member Corum and seconded by Board Member Beale. The motion carried by the following roll call vote:

Ayes:	Board Members Viegas, Corum, Beale, Ward, Cavier, Craddock
Noes:	None
Absent:	Turner
Abstain:	None

#### 6. INFORMATION - REPORTS:

##### a) Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

- Report on the 15<sup>th</sup> Annual GSRMA Conference and review of the survey. 2020 conference location and possible dates are currently being reviewed.
- Member visits and trainings since the September 18, 2019 Board meeting.
- Loss Prevention Subsidy Program fund update.
- 2020 State and Federal Labor Law Posters will be sent to members this month.
- 2019 Annual Report will be ready by the next board meeting.
- Introduction of new staff member Brian Edinger, Risk Control Advisor who will assist with member outreach and services.
- Madera Cemetery ACE award.

No action was taken by the Board.

##### b) Claims

Claims Manager Alderman updated the Board on the following:

- SB 542 effective 1/1/20 will add Post Traumatic Stress Disorders to the long list of presumptive injuries for firefighters and first responders.
- Notice of State Par audit for the Workers' Compensation department.

No action was taken by the Board.

c) Executive Director

Executive Director Schimke updated the Board on the following items:

- 2020 PARMA Conference February 25-28, 2020 in Monterey. Scheduled attendees: Keith Corum, Mark Marshall, Liz Smith, Michelle Cavier, Linda Durrer.
- 2020 CAJPA Conference September 15-18, 2020 in So. Lake Tahoe.
- Update regarding staff involvement in CSAC-EIA and CAJPA for 2020.
- EIA video and update: announced he will be EIA VP for 2020.
- Updated status of the Major Focus Areas from the 2019/20 Strategic Plan as follows:
  - ✓ Revise Internal Structure for Provision of Risk Management and Risk Control Services
  - ✓ Practical Use of Analytics
  - ✓ Enhance Member Experience
  - ✓ Enhance Board Member Experience

No action was taken by the Board.

d) Board Comments:

Vice-President Corum encouraged other board members to take advantage of the upcoming trainings at PARMA and CAJPA. Board Member Beale asked when the districts could expect to get training on the new Board Professional Development Program.

**7. FINANCE REPORTS:**

- a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between August 1, 2019 and November 30, 2019 for approval; and claims payments made August 2019 through November 2019 for ratification; financial reports through November 30, 2019, and current investment detail.

A motion to approve the financial reports as presented was moved by Board Member Cavier and seconded by Board Member Ward. The motion carried by the following roll call vote:

Ayes: Board Members Viegas, Corum, Beale, Ward, Cavier, Craddock  
Noes: None  
Absent: None Turner  
Abstain: None

- b) James Marta & Company Presentation

James Marta from James Marta & Company provided the board with a presentation of GSRMA's 2018/2019 annual financial audit.

A motion to approve the 2018/2019 annual financial audit as presented was moved by Board Member Beale and seconded by Board Member Cavier. The motion carried by the following roll call vote:

Ayes: Board Members Viegas, Corum, Beale, Ward, Cavier, Craddock  
Noes: None  
Absent: Turner  
Abstain: None

## 8. GSRMA MEMBERSHIP:

### a) New members for Board ratification

- Ione Memorial District
- Vina Groundwater Sustainability Agency
- Wyandotte Creek Groundwater Sustainability Agency
- Renewal Enterprise District
- Mohawk Valley Cemetery District
- Del Norte Healthcare District

Executive Director Schimke presented the new members for Board ratification.

A motion to ratify the new members as presented was moved by Board Member Craddock and seconded by Board Member Corum. The motion carried by the following roll call vote:

Ayes: Board Members Viegas, Corum, Beale, Ward, Cavier, Craddock  
Noes: None  
Absent: None Turner  
Abstain: None

### b) New Employee Benefits members for Board ratification

- Orland-Artois Water District
- Mountain Valley Health Center, Inc.
- Redwoods Rural Health
- Hill Country Community Clinic
- Happy Homestead Cemetery District

Executive Director Schimke presented the new members for Board ratification.

A motion to ratify the new members as presented was moved by Board Member Ward and seconded by Board Member Craddock. The motion carried by the following roll call vote:

Ayes: Board Members Viegas, Corum, Beale, Ward, Cavier, Craddock  
Noes: None  
Absent: None Turner  
Abstain: None

## 9. ADMINISTRATION:

- a) Approval of Candidate Districts for incoming Board Member election for City, Cemetery and School District representation. The Candidate Districts are:

<b>School</b>	<b>City</b>	<b>Cemetery</b>
Willows Unified School District	City of Dorris	Madera Cemetery District
	City of Orland	Orland Cemetery District
	City of Crescent City	Shasta Valley Cemetery District

A motion to approve the Candidate Districts as presented was moved by Board Member Cavier and seconded by Board Member Corum. The motion carried by the following roll call vote:

Ayes:	Board Members Viegas, Corum, Beale, Ward, Cavier, Craddock
Noes:	None
Absent:	None Turner
Abstain:	None

- b) Review of AB 218

Executive Director Schimke reviewed the possible increase of claims with the extended reporting periods for sexual assault and molestation claims. Potential claimants can go back in time due to no statute of limitations. Significant impact on school pools, SELF, and EIA.

No action was taken by the Board.

## 10. FUTURE MEETINGS:

- March 11, 2020
- May 13, 2020
- July 8, 2020

## 11. CLAIMS REPORTS:

- a) Current Claims

Executive Director Schimke reported to the Board the status on the following claims:

- Paradise, KimsheW and Tehachapi Cemetery Districts.

No action was taken by the Board

- b) Closed Session (Pending Litigation)

The Board of Directors did not meet in closed session.

- c) Reconvene to Open Session

Nothing to report.

- d) Report any action taken during Closed Session  
Nothing to report.

**12. ADJOURNMENT:**

The Board meeting adjourned at 7:33 PM.