

**BOARD OF DIRECTORS
MEETING MINUTES
July 8, 2020**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Board Members present:

John Viegas, Keith Corum, Rick Beale, Gina Taylor, Jack Cavier

Board Members joined via Zoom:

Isaiah Wright, Doug Turner, Legal Counsel Gary Krup

Board Member Absent:

None

Also present:

Executive Director Scott Schimke, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Administrative Assistant Sam Taylor

3. UNSCHEDULED MATTERS

No unscheduled matters were discussed.

4. CONSENT AGENDA:

Executive Director Schimke reviewed the consent agenda including the May 13, 2020, meeting minutes.

A motion to approve the consent agenda, including the May 13, 2020 meeting minutes, as presented was moved by Board Member Corum and seconded by Board Member Cavier. The motion carried by the following vote:

Ayes: Board Members Beale, Taylor, Corum, Viegas, Cavier, Turner,
Wright
Noes: None
Absent: None

5. INFORMATION - REPORTS:

a) Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

- Review of Member visits and training programs since the May 13, 2020 meeting
- Current status of the 2019-20 Loss Prevention Subsidy Fund Program
- Save the Date for GSRMA's 16th annual training October 14-15, 2021 - Due to COVID 19 the 2020 conference has been postponed
- Target Solutions on-line training usage has experienced a large increase over last years numbers
- HR Hotline used more significantly - increased since joining Eyres Law Group
- RMAP presentations
- Update regarding members who gave timely notice of withdrawal effective July 1, 2021

No action was taken by the Board.

b) Claims

Executive Director Schimke updated the Board on the following item:

- COVID 19 Workers' compensation claims update
- COVID 19 Legislative Bills update

No action was taken by the Board.

c) Executive Director

Executive Director Schimke updated the Board on the following items:

- CAJPA conference cancelled for 2020 -virtual training available October 14-15 2020
- PARMA save the date for February 2-5, 2021
- SELF memo re: AB 218 affecting school districts
- CAJPA Tort Project - Phase 1 complete
- CAJPA limited liability protections for K-12 Schools

No action was taken by the Board.

d) Board Comments:

- Rick Beale commended GSRMA staff for RMAP visit. He said it was informative and he now encourages other Districts to use the program.

6. FINANCE REPORTS:

- a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between April 1, 2020 through May 31, 2020; claims payments made between April 1, 2020 through May 31, 2020.

A motion to approve the financial reports as presented was moved by Board Member Beale and seconded by Board Member Cavier. The motion carried by the following roll call vote:

Ayes: Board Members Beale, Taylor, Corum, Viegas, Cavier, Turner,
Wright
Noes: None
Absent: None

7. MEMBERSHIP

- a) New members for Board ratification

Executive Director Schimke presented the following new members for Board ratification.

- Grand Island Cemetery District
- Diablo Community Service District
- Los Alamos Cemetery District

A motion to ratify the new members as presented was moved by Board Member Cavier and seconded by Board Member Corum. The motion carried by the following roll call vote:

Ayes: Board Members Beale, Taylor, Corum, Viegas, Cavier, Turner,
Wright
Noes: None
Absent: None

EMPLOYEE BENEFITS PROGRAM

- b) New EmpBen member for Board ratification

Executive Director Schimke presented the following new members for Board ratification.

- Anderson Valley Health Center

- Mendocino Community Health Center Inc.

A motion to ratify the new members for the Employee Benefits Program as presented was moved by Board Member Taylor and seconded by Board Member Corum. The motion carried by the following roll call vote:

Ayes: Board Members Beale, Taylor, Corum, Viegas, Cavier, Turner, Wright
Noes: None
Absent: None

8. ADMINISTRATION:

a) 2020/22 Board Member Election Timeline for Fire and Special District Representation

Executive Director Schimke presented to the Board the upcoming 2020/22 Board Member Election timeline for Fire and Special District representatives.

A motion to approve the 2021/22 Board Member Election Timeline for Fire and Special District representatives as presented, was moved by Board Member Corum and seconded by Board Member Cavier. The motion carried by the following roll call votes:

Ayes: Board Members Beale, Taylor, Corum, Viegas, Cavier, Turner, Wright
Noes: None
Absent: None

b) 2020-21 Memorandum of Coverage/Certificate of Coverage (MOC/COC) Revisions

Executive Director Schimke reviewed with the Board the 2020-21 MOC/COC revisions to better “follow form” of PRISM’s amended coverage documents.

A motion to approve the 2020/21 MOC/COC revisions was moved by Board Member Beale and seconded by Board Member Taylor. The motion carried by the following roll call votes:

Ayes: Board Members Beale, Taylor, Corum, Viegas, Cavier, Turner, Wright
Noes: None
Absent: None

c) Revised budget for 2020/21

Chief Operations Officer Rick Krepelka reviewed with the Board the revised budget for 2020/21. Krepelka explained the difference from May to July including additional claim costs, finance fees and payroll lookback.

A motion to approve the revised budget for 2020/21 was moved by Board Member Corum and seconded by Board Member Cavier. The motion carried by the following roll call votes:

Ayes: Board Members Beale, Taylor, Corum, Viegas, Cavier, Turner,
Wright
Noes: None
Absent: None

d) Strategic Planning Session 2020/21

Executive Director Schimke reviewed with the Board GSRMA's Strategic Plan for 2020/21. Mr. Schimke discussed each of the following major focus areas in detail:

Major Focus Areas

- Revise risk management and risk control service structure
- Expand practical use of analytics
- Develop and implement "phase 1" of member retention and acquisition strategy

A motion to approve the Strategic Plan for 2020/21 was moved by Board Member Taylor and seconded by Board Member Corum. The motion carried by the following roll call votes:

Ayes: Board Members Beale, Taylor, Corum, Viegas, Cavier, Turner,
Wright
Noes: None
Absent: None

9. FUTURE MEETINGS:

- September 9, 2020
- November T.B.D.
- January 13, 2021

CLAIMS REPORTS:

a) Current Claims

Executive Director Schimke updated the Board on the conclusion of the Tehachapi Cemetery bond loss and City of Crescent City pool claim which will be paid soon. No action was taken by the board.

b) Closed Session (Pending Litigation):

Pursuant to Government Code §54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority did not meet in closed session.

c) Reconvene to Open Session

Did not meet in closed session.

d) Report any action taken during Closed Session

Nothing to report.

10. ADJOURNMENT:

The Board meeting adjourned at 7:58 PM.