

**BOARD OF DIRECTORS
MEETING MINUTES
September 23, 2020**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:04 PM.

1. WELCOME AND INTRODUCTIONS:

2. ROLL CALL:

Board Members present:

John Viegas, Rick Beale, Gina Taylor

Board Members joined via Zoom:

Isaiah Wright, Doug Turner (arrived at 6:40)

Board Member Absent:

Keith Corum, Jack Cavier

Also present:

Executive Director Scott Schimke, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Claims Manager Tricia Alderman, Administrative Assistant Sam Taylor, Accounting Technician Ryan Schimke, Risk Control Advisor Brian Edinger, General Counsel Gary Krup, Chandler Asset Management Carlos Oblites (arrived 6:00-departed 7:19), Derek Haynes from the Law Office of Porter Scott (arrived 7:34-departed 8:05)

3. UNSCHEDULED MATTERS

No unscheduled matters were discussed.

4. CONSENT AGENDA:

Executive Director Schimke reviewed the consent agenda including the July 8, 2020, meeting minutes.

A motion to approve the consent agenda, including the July 8, 2020 meeting minutes, as presented was moved by Board Member Beale and seconded by Board Member Taylor. The motion carried by the following vote:

Ayes: Board Members Beale, Taylor, Viegas, Wright
Noes: None
Absent: Corum, Cavier, Turner

5. INFORMATION - REPORTS:

a) Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

- Review of Member visits and training programs since the July 8, 2020 meeting – Staff using more virtual meetings to contact members
- Current status of the 2020-21 Loss Prevention Subsidy Fund Program – lower requests due to COVID
- Update on Assembly Bill 685 regarding COVID reporting requirements for employers effective 1/1/21
- Update on Assembly Bill 1867 regarding supplemental COVID related sick leave effective immediately. Information will be sent to members regarding updated Labor Law posters to include COVID language and recommendation to use HR hotline -Eyres Law Group for further questions. Continuing information will be added to GSRMA's blog

No action was taken by the Board.

b) Claims

Claims Manager Alderman updated the Board on the following item:

- Update on Senate Bill 1159 regarding COVID-19 related presumptive effective immediately. Definition of "outbreak", reporting and tracking requirements, including fines of up to \$10,000 for failing to report or false reporting
- Provided report on new OSIP reporting requirements including all claims expenses as of 7/1/20.
- Reported on Medata 19/20 Workers' Compensation medical bill review cost savings.
- Reported on myMatrixx 19/20 Workers' Compensation pharmacy bill review cost savings.

No action was taken by the Board.

c) Executive Director

Executive Director Schimke updated the Board on the following items:

- CAJPA conference for October 14-15, 2020 is virtual. He noted that 16 GSRMA staff members will be attending this year
- PARMA conference for February 2-5, 2021 and is also virtual

No action was taken by the Board.

d) Board Comments:

- None

6. FINANCE REPORTS:

- a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between June 1, 2020 through August 31, 2020; claims payments made between June 1, 2020 through August 31, 2020.

A motion to approve the financial reports as presented was moved by Board Member Taylor and seconded by Board Member Beale. The motion carried by the following roll call vote:

Ayes: Board Members Beale, Taylor, Viegas, Turner, Wright
Noes: None
Absent: Corum, Cavier

- b) Investment adviser presentation by Carlos Oblites from Chandler Asset Management.

No action taken by the Board.

- c) Investment Policy approval.

Carlos Oblites reviewed with the Board the Investment Policy

A motion to approve the Investment Policy as presented was moved by Board Member Taylor and seconded by Board Member Turner. The motion carried by the following roll call vote:

Ayes: Board Members Beale, Taylor, Viegas, Turner, Wright
Noes: None
Absent: Corum, Cavier

- d) Status of Payroll audit/lookback for 2019-20.

Chief Operations Officer Krepelka reviewed with the Board the status of the payroll audit and lookback for 2019-20. He explained the payroll questionnaire that is sent annually to members for an estimate of their payroll. After the end of a coverage year, we compare

the estimate to the actual and either invoice or refund the difference. He further explained that this is why the 2019-20 financials have not yet been closed.

No action was taken by the Board.

7. MEMBERSHIP

a) New members for Board ratification

Executive Director Schimke presented the following new members for Board ratification.

- San Antonio Basin Water District
- Excelsior-Kings River Resource Conservation District
- Green Valley Cemetery District
- Redding Area Bus Authority

A motion to ratify the new members as presented was moved by Board Member Taylor and seconded by Board Member Wright. The motion carried by the following roll call vote:

Ayes: Board Members Beale, Taylor, Viegas, Turner, Wright
Noes: None
Absent: Corum, Cavier

8. ADMINISTRATION:

- None

9. FUTURE MEETINGS:

- November 18, 2020
- January 13, 2021
- March 10, 2021

CLAIMS REPORTS:

a) Current Claims

Executive Director Schimke updated the Board on the recent fire losses reported by Lake Berryessa Resort Improvement District, Napa Berryessa Resort Improvement District and Berry Creek Community Services District. PRISM issued a moratorium which includes several GSRMA members and will be problematic for new members. Schimke also reported on the two class action lawsuits filed by individuals against all the school districts both in California and nationally.

No action was taken by the board.

b) Closed Session (Pending Litigation):

Pursuant to Government Code §54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority met in closed session at 7:34 PM. Derek Haynes at Porter Scott Law Office arrived at 7:34-departed at 8:05

c) Reconvene to Open Session

Reconvened at 8:06 PM.

d) Report any action taken during Closed Session

Nothing to report.

10. ADJOURNMENT:

The Board meeting adjourned at 8:07 PM.