**BOARD OF DIRECTORS**

**MEETING MINUTES**

**November 18, 2020**

Board President Viegas called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. **WELCOME AND INTRODUCTIONS:**
2. **ROLL CALL:**

Board Members present:

John Viegas, Gina Taylor, Keith Corum, Jack Cavier

Board Members joined via Zoom:

Isaiah Wright

Board Member Absent:

Doug Turner, Rick Beale

Also present:

Executive Director Scott Schimke, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Claims Manager Tricia Alderman, Administrative Assistant Sam Taylor, Accounting Technician Ryan Schimke, Risk Control Advisor Brian Edinger, and General Counsel Gary Krup (via Zoom)

1. **UNSCHEDULED MATTERS**

No unscheduled matters were discussed.

1. **CONSENT AGENDA:**

Executive Director Schimke reviewed the consent agenda including the September 16, 2020, meeting minutes.

A motion to approve the consent agenda, including the September 16, 2020 meeting minutes, as presented was moved by Board Member Taylor and seconded by Board Member Cavier. The motion carried by the following vote:

Ayes: Board Members Viegas, Taylor, Wright, Corum, Cavier

Noes: None

Absent: Turner, Beale

1. **INFORMATION – REPORTS:**
2. Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

* Review of Member visits and training programs since the September 16, 2020 meeting –
* Status of the 2020-21 Loss Prevention Subsidy Fund Program – lower requests due to COVID
* CAPC articles from staff and upcoming training events
* Target Solutions update to help members increase and record trainings
* Update on COVID plans for tracking and reporting

No action was taken by the Board.

1. Claims

Claims Manager Alderman updated the Board on the following item:

* AB 685 regarding new COVID claims sample template for member use
* Number of Worker’s Compensation COVID claims filed to date my members

No action was taken by the Board.

1. Executive Director

Executive Director Schimke updated the Board on the following items:

* Board Member Election Timeline update for Fire and Special district positions
* CAJPA virtual conference attended by 16 GSRMA staff for a total of 57 sessions
* PARMA virtual conference scheduled for February 2-5, 2021
* PRISM – GSRMA was presented the 2020 Eagle Award for RMAP program
* PRISM Coverage Audit dividend and submission audit for 2020

No action was taken by the Board.

1. Board Comments:

* None

1. **FINANCE REPORTS:**
   1. Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between September 1, 2020 through October 31, 2020; claims payments made between September 1, 2020 through October 31, 2020.

A motion to approve the financial reports as presented was moved by Board Member Cavier and seconded by Board Member Taylor. The motion carried by the following roll call vote:

Ayes: Board Members Viegas, Taylor, Wright, Corum, Cavier

Noes: None

Absent: Turner, Beale

1. **MEMBERSHIP**
2. New EmpBen members for Board ratification

Executive Director Schimke presented the following new EmpBen members for Board ratification.

* Long Valley Health Center
* Redwood Coast Medical Services, Inc.

A motion to ratify the new members as presented was moved by Board Member Corum and seconded by Board Member Taylor. The motion carried by the following roll call vote:

Ayes: Board Members Viegas, Taylor, Wright, Corum, Cavier

Noes: None

Absent: Turner, Beale

1. **ADMINISTRATION:**
2. PARMA Virtual Conference Attendance for RMAP 10% Recipients
3. Assistant Risk Manager Peters provided background regarding the upcoming 2021 PARMA Annual Conference, noting the conference would be held virtually.  Peters requested approval to invite up to two staff for each GSRMA member that were fully accredited in our Risk Management Accreditation Program for the coverage year 2019-2020 (estimated cost $6,000) In lieu of sending to the physical conference that was cancelled (per the 19/20 RMAP policy).

A motion to approve PARMA attendees as presented was moved by Board Member Taylor and seconded by Board Member Corum. The motion carried by the following roll call vote:

Ayes: Board Members Viegas, Taylor, Wright, Corum, Cavier

Noes: None

Absent: Turner, Beale

1. Delinquent Member Agencies

Chief Operations Officer Krepelka presented to the board the three agencies that are delinquent in their annual payments: Riverfront Joint Powers Authority, Elk Creek Cemetery District, and Siskiyou County Service Area No. 4. Krepelka informed the board that he has been in contact with each of the agencies. This matter will be reviewed at the January meeting if further action is necessary.

No action was taken by the Board.

1. SELF Assessment and AB 218 Legislation

Executive Director Schimke updated the board that SELF will be declaring an initial special assessment of $46.6 million regarding the passed AB 218 Legislations. He advised the board that they would need to take future action regarding this assessment and any school district’s that leave GSRMA on July 1, 2021.

No action was taken by the Board.

1. FUTURE MEETINGS:

* January 13, 2021
* March 10, 2021
* May 12, 2021

**CLAIMS REPORTS:**

1. Current Claims

Executive Director Schimke updated the Board on various interesting losses and recent thefts.

No action was taken by the board.

1. Closed Session (Pending Litigation):

Pursuant to Government Code §54954.9(a) and 54956.95, the Board of Directors of the Golden State Risk Management Authority met in closed session at 7:00 PM.

1. Reconvene to Open Session

Reconvened at 7:07 PM.

1. Report any action taken during Closed Session

Nothing to report.

1. **ADJOURNMENT:**

The Board meeting adjourned at 7:08 PM.