

**BOARD OF DIRECTORS  
MEETING MINUTES  
July 14, 2021**

Board President Corum called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

**1. WELCOME AND INTRODUCTIONS:**

**2. ROLL CALL:**

Board Members present:

Keith Corum, Gina Taylor, Rick Beale, Paul Barr, Ron Goings, John Viegas

Board Members joined via Zoom: Isaiah Wright (joined at 7:20)

Board Member Absent: None

Also present:

Executive Director Scott Schimke, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Workers' Compensation Manager Tricia Alderman, Administrative Assistant Sam Taylor, Accounting Technician Ryan Schimke, Risk Control Analyst Brian Edinger, General Counsel Gary Krup.

**3. UNSCHEDULED MATTERS**

Board member Viegas took this time to thank Assistant Risk Manager Peters for the New Board Member Orientation. He said it was very informative even though he has been on the board since the New Board Member Orientation Binders inception.

**4. CONSENT AGENDA:**

Executive Director Schimke reviewed the consent agenda including the May 12, 2021, meeting minutes.

A motion to approve the consent agenda of the May 12, 2021 meeting minutes was moved by Board Member Beale and seconded by Board Member Taylor. The motion carried by the following vote:

Ayes: Board Members Corum, Taylor, Beale, Barr, Goings and Viegas  
Noes: None  
Absent: Board Member Wright

## 5. INFORMATION - REPORTS:

### a) Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

- Review of Member Visits and training programs since the May 12, 2021 meeting
- Final status of the 2020/21 Loss Prevention Subsidy Fund Program
- Annual Conference scheduled for October 14-15 themed: "Resiliency"
- Membership status - 8 Intent to Leave letters submitted
- COVID update
- Congratulations to Mark Marshall on his retirement

No action was taken by the Board.

### b) Claims

- PRISM Workers' Compensation Audit Report
- PRISM General Liability Audit Report

No action was taken by the Board.

### c) Executive Director

Executive Director Schimke updated the Board on the following items:

- CAJPA conference September 21-24, 2021
- PARMA conference February 27 - March 2, 2022

No action was taken by the Board.

### d) Board Comments:

Nothing to report.

## 6. FINANCE REPORTS:

### a) Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between April 1, 2021 and May 31, 2021; claim payments made between April 1, 2021 and May 31, 2021 and the Treasurer's report.

A motion to approve the financial reports as presented was moved by Board Member Viegas and seconded by Board Member Barr. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Taylor, Beale, Barr, Goings and Viegas  
Noes: None  
Absent: Board Member Wright

## 7. MEMBERSHIP

### a) New Members for Board ratification

- Portola Cemetery District
- Princeton Cemetery District
- Stanislaus Regional Transit Authority
- Sutter County Resource Conservation District

Executive Director Schimke presented the new members for Board ratification.

A motion to ratify the new Members as presented was moved by Board Member Barr and seconded by Board Member Taylor. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Taylor, Beale, Barr, Goings and Viegas  
Noes: None  
Absent: Board Member Wright

### b) New Emp Ben Member for Board ratification

- Sacramento Metropolitan Cable Television Commission

Executive Director Schimke presented the new member for Board ratification.

A motion to ratify the new Member as presented was moved by Board Member Taylor and seconded by Board Member Viegas. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Taylor, Beale, Barr, Goings and Viegas  
Noes: None  
Absent: Board Member Wright

## 8. ADMINISTRATION:

### a) Modification to the Risk Management Accreditation Program (RMAP) for 2021-22

Assistant Risk Manager Peters reviewed with the Board the modifications recommended to the RMAP program to include the following new criteria:

- 1- Changing the due date for the Letter of Intent from the first Monday in December to the first Monday in September
- 2- To include the member's participation in an annual renewal meeting

- 3- To require the member be enrolled in the HR Hotline and to participate in 2 webinars provided by the Eyres Law Group
- 4- For the member to have a completed Volunteer Resolution on file
- 5- To change to point system in the LEEP process to emphasize the importance

Board Member Beale inquired about the issue of increasing RMAP requirements while at the same time trying to encourage more members to participate in the program when they already view it as a project that they cannot complete and/or the potential financial return is not worth their time.

The entire Board and Executive Director Schimke had a lengthy discussion regarding these issues/concerns. Executive Director Schimke concluded this discussion by indicating that any program like the RMAP works to find the best balance between program requirements that work to reduce losses and save funds against the time commitment by the specific member. He also noted that staff is on hand and spends a significant amount of time in support of this program.

A motion to approve the modifications to the RMAP Program was moved by Board Member Viegas and seconded by Board Member Taylor. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Barr, Goings and Viegas  
Noes: Board Member Beale  
Absent: Board Member Wright

b) GSRMA Board Member Election Timeline – 2022 Vacancies – City, Cemetery and School District Representation (effective July 1, 2022)

Executive Director Schimke reviewed with the Board the 2022 Election Timeline for the positions of City, Cemetery and School District representation.

A motion to approve the 2022 Board Member Election Timeline was moved by Board Beale and seconded by Board Member Barr. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Barr, Goings and Viegas  
Noes: None  
Absent: Board Member Wright

c) Revised Budget for 2021/22

Chief Operations Officer Rick Krepelka reviewed with the Board the revisions for 2021/22 budget.

A motion to approve the revised budget for 2021/22 was moved by Board Member Viegas and seconded by Board Member Taylor. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Barr, Goings and Turner

Noes: None

Absent: Board Member Wright

d) Strategic Planning Session 2021/22

Executive Director Schimke reviewed with the Board GSRMA's Strategic Plan for 2021/22. Mr. Schimke discussed each of the following major focus areas in detail:

- Encourage board election participation
- Refine allocation methodology
- Test advanced use of broader analytics
- Incorporate technologies to support risk control services
- Complete GSRMA image revamp
- Revise underwriting systems and management
- Pursue specific new member acquisition opportunities

A motion to approve the Strategic Plan for 2021/22 was moved by Board Member Barr and seconded by Board Member Viegas. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Barr, Goings, Wright and Viegas

Noes: None

Absent: None

e) **FUTURE MEETINGS:**

- September 8, 2021
- November T.B.D.
- January 12, 2022

**CLAIMS REPORTS:**

a) Current Claims

Executive Director Schimke updated the board on the local fires in the North State. Also, that Cemetery Districts are having increased claims from cars going through fences.

b) Closed Session (Pending Litigation):

The Board of Directors of the Golden State Risk Management Authority did not meet in closed session.

c) Reconvene to Open Session

d) Report any action taken during Closed Session  
Nothing to report.

f) **ADJOURNMENT:**

The Board meeting adjourned at 7:40 PM.