**BOARD OF DIRECTORS**

**MEETING MINUTES**

**July 13, 2022**

Board President Corum called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. **WELCOME AND INTRODUCTIONS:**
2. **ROLL CALL:**

Board Members present:

Keith Corum

Board Members joined via Zoom: Paul Barr, Isaiah Wright, Rick Beale

Board Member Absent: John Viegas, Gina Taylor, Ron Goings

Also present:

Executive Director Scott Schimke, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Workers’ Compensation Manager Tricia Alderman, Administrative Assistant Sam Taylor, Accounting Technician Ryan Schimke, Risk Control Advisor Brian Edinger, General Counsel Gary Krup.

1. **UNSCHEDULED MATTERS**

None reported.

1. **COMMUNICATION FROM THE PUBLIC – PUBLIC COMMENT**

Executive Director Schimke asked if there was any comment from the public either in person or via e-mail. There was no public comment.

1. **CONSENT AGENDA:**

Executive Director Schimke reviewed the consent agenda including the May 11, 2022, meeting minutes.

A motion to approve the consent agenda, including the May 11, 2022, meeting minutes, as presented was moved by Board Member Beale and seconded by Board Member Barr. The motion carried by the following vote:

Ayes: Board Members Corum, Beale, Wright, Barr

Noes: None

Absent: Viegas, Taylor, Goings

1. **INFORMATION – REPORTS:**
2. Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

* Review of Member visits and training programs since the May 11, 2022, meeting
* Current status of the 2021/22 Loss Prevention Subsidy Fund Program
* GSRMA annual conference October 20-21, 2022, Rolling Hills Resort
* RMAP Presentations
* Notice of Intent to Withdraw: 4 members have given notice
* COVID update

No action was taken by the Board.

1. Claims

Workers’ Compensation Manager Tricia Alderman updated the Board on SB 1127:

* This bill would, for specified firefighters and peace officers claiming illness or injury related to cancer, increase the number of compensable weeks to 240

1. Executive Director

Executive Director Schimke updated the Board on the following items:

* CAJPA conference, South Lake Tahoe, September 13-16, 2022
* PARMA conference Sacramento, February 7-10, 2023
* PRISM video

No action was taken by the Board.

1. Board Comments:

No comments by the Board.

1. **FINANCE REPORTS:**
   1. Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between April 1, 2022, to May 31, 2022; claim payments made between April 1, 2022, to May 31, 2022, and the Treasurer’s report.

A motion to approve the financial reports as presented was moved by Board Member Barr and seconded by Board Member Wright. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Beale, Barr, Wright

Noes: None

Absent: Viegas, Taylor, Goings

1. **MEMBERSHIP**
2. New Member for Board ratification

* Pleasant Valley Estrella Cemetery District
* Templeton Cemetery District

Executive Director Schimke presented new member for Board ratification.

A motion to ratify the new Members as presented was moved by Board Member Beale and seconded by Board Member Barr. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Beale, Wright, Barr

Noes: None

Absent: Viegas, Taylor, Goings

1. Member district for revocation of pool membership

Riverfront JPA (dissolved July 1, 2022)

A motion to revoke pool membership for Riverfront JPA as presented was moved by Board Member Barr and seconded by Board Member Wright. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Beale, Wright, Barr

Noes: None

Absent: Viegas, Taylor, Goings

1. **ADMINISTRATION:**
2. Board Member Election Timeline – 2023 Vacancies - Fire and Special District Representation (effective July 1, 2022)

Executive Director Schimke reviewed with the Board the 2023 Election Timeline for the positions of Fire and Special District representation.

A motion to approve the 2023 Board Member Election Timeline was moved by Board member Wright and seconded by Board Member Barr. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Beale, Wright, Barr

Noes: None

Absent: Viegas, Taylor, Goings

1. Review and Approve GSRMA Underwriting Policy

Executive Director Schimke reviewed with the Board the current GSRMA Underwriting Policy.

A motion to re-affirm the current Underwriting Policy was moved by Board member Barr and seconded by Board Member Beale. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Beale, Wright, Barr

Noes: None

Absent: Viegas, Taylor, Goings

1. 2022/23 Risk Management Accreditation Program (RMAP) Modifications

Assistant Risk Manager Peters reviewed with the Board the proposed modifications recommended for the RMAP application process:

* Cyber self-assessment will now be included

A motion to approve the 2022/23 modification to the RMAP program requirements was moved by Board member Barr and seconded by Board Member Wright. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Beale, Wright, Barr

Noes: None

Absent: Viegas, Taylor, Goings

d) Revised budget for 2022/23

Chief Operations Officer Rick Krepelka reviewed with the Board the proposed budget for 2022/23. Krepelka mentioned the budget was revised since the May 11, 2022, meeting due to the new software implementation and the addition of a large new member.

A motion to approve the proposed budget for 2022/23 was moved by Board Member Barr and seconded by Board member Wright. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Beale, Wright, Barr

Noes: None

Absent: Viegas, Taylor, Goings

1. Strategic Planning Session 2022/23

Executive Director Schimke reviewed with the Board GSRMA’s Strategic Plan for 2022/23. Mr. Schimke discussed each of the following major focus areas in detail:

* + - Implement new pool management software (Claims, Policy Management, CRM, Underwriting, Risk Control)
    - Implement new accounting software
    - Complete the development of marketing strategy and process implementation
    - Review bylaws for possible revision
    - Implement cyber security strategy for both GSRMA and member risk control

A motion to approve the Strategic Plan for 2022/23 was moved by Board Member Barr and seconded by Board Member Beale. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Beale, Barr, Wright

Noes: None

Absent: Viegas, Taylor, Goings

1. **FUTURE MEETINGS:**

* October 12, 2022
* November T.B.D.
* January 11, 2023

**CLAIMS REPORTS:**

1. Current Claims

Executive Director Schimke reported on the current cyber loss claim and mentioned that it has been a valuable lesson for all.

1. Closed Session (Pending Litigation):

The Board of Directors of the Golden State Risk Management Authority met in closed session at 6:55 PM.

1. Reconvene to Open Session

Reconvened at 7:05 PM.

1. Report any action taken during Closed Session

Nothing to report.

1. **ADJOURNMENT:**

The Board meeting adjourned at 7:06 PM.