**BOARD OF DIRECTORS**

**MEETING MINUTES**

**May 11, 2022**

Board President Corum called the regular Board meeting of the Golden State Risk Management Authority to order at 6:00 PM.

1. **WELCOME AND INTRODUCTIONS:**
2. **ROLL CALL:**

Board Members present:

Keith Corum, Gina Taylor, Rick Beale, Ron Goings

Board Members joined via Zoom: Paul Barr, Isaiah Wright

Board Member Absent: John Viegas

Also present:

Executive Director Scott Schimke, Chief Operations Officer Rick Krepelka, Assistant Risk Manager Jennifer Peters, Workers’ Compensation Manager Tricia Alderman, Administrative Assistant Sam Taylor, Accounting Technician Ryan Schimke, Risk Control Advisor Brian Edinger, Risk Control Advisor Ryan Brannon, General Counsel Gary Krup.

1. **UNSCHEDULED MATTERS**

Director Rick Beale thanked GSRMA staff for their support with the PCA Regional Training in April.

1. **COMMUNICATION FROM THE PUBLIC – PUBLIC COMMENT**

Executive Director Schimke asked if there was any comment from the public either in person or via e-mail. There was no public comment.

1. **CONSENT AGENDA:**

Executive Director Schimke reviewed the consent agenda including the March 9, 2022, meeting minutes.

A motion to approve the consent agenda, including the March 9, 2022, meeting minutes, as presented was moved by Board Member Beale and seconded by Board Member Taylor. The motion carried by the following vote:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

1. **INFORMATION – REPORTS:**
2. Member Services/Loss Prevention

Assistant Risk Manager Peters updated the Board on the following items:

* Review of Member visits and training programs since the March 9, 2022, meeting
* Current status of the Loss Prevention Subsidy Fund Program
* GSRMA annual conference October 20,21, 2022, Rolling Hills Resort
* Membership status: 8 giving notice, 4 staying 4 to be determined after their respective board meetings
* New employee introduction of Ryan Brannon
* COVID update

No action was taken by the Board.

1. Claims

Executive Director Scott Schimke reported that GSRMA’s Worker’s Compensation examiner met with Glenn County Office of Education and the County of Glenn within the last week.

1. Executive Director

Executive Director Schimke updated the Board on the following items:

* CAJPA conference, South Lake Tahoe, September 13-16, 2022
* PARMA conference Sacramento, February 7-10, 2023
* SELF Annual Report 2021

No action was taken by the Board.

1. Board Comments:

No comments by the Board.

1. **FINANCE REPORTS:**
   1. Current bills for payment approval, claims payment accounts transaction summaries, and financial reports.

Chief Operations Officer Krepelka reviewed with the Board the disbursements made between December 1, 2021, and January 31, 2022; claim payments made between December 1, 2021, and January 31, 2022 and the Treasurer’s report.

A motion to approve the financial reports as presented was moved by Board Member Taylor and seconded by Board Member Goings. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Taylor, Beale, Barr, Wright and Goings

Noes: None

Absent: Viegas

1. **MEMBERSHIP**
2. New Member for Board ratification

* South Yreka Fire Protection District

Executive Director Schimke presented new member for Board ratification.

A motion to ratify the new Member as presented was moved by Board Member Taylor and seconded by Board Member Goings. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

New Member for Board ratification

* Cosumnes Community Services District

Executive Director Schimke presented new member for Board ratification pending approval from PRISM.

A motion to ratify the new Member as presented was moved by Board Member Taylor and seconded by Board Member Goings. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

1. New Emp Ben Members for Board Ratification

* Ukiah Valley Fire District
* Hartley Cemetery District

A motion to ratify the new Employee Benefits Members as presented was moved by Board Member Beale and seconded by Board Member Taylor. The motion carried by the following roll call vote:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

1. **ADMINISTRATION:**
2. Board Member Election for City, School, and Cemetery District representation

Executive Director Schimke reviewed with the Board the election results for the School District representation. Willows Unified School District won with two votes out of two ballots cast.

Executive Director Schimke reviewed with the Board the election results for the Cemetery District representation. The Orland Cemetery District won with 27 votes out of 41 ballots cast.

Executive Director Schimke advised the Board that the City of Orland, and City of Crescent City were tied with one vote each. Per the election policy, in case of a tie, a random drawing will be held. Board Member Taylor drew City of Crescent City as the City representation.

A motion to ratify the election results confirming Willows Unified School District, Orland Cemetery District, and the City of Crescent City, was moved by Board Member Taylor and seconded by Board Member Goings. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

1. 2021/22 Risk Management Accreditation Program (RMAP) awards

Assistant Risk Manager Peters reviewed with the Board the 2021/22 RMAP awards. Peters reported 51 members applied, and 45 will receive awards with 30 being fully accredited. Per the RMAP rules, a random drawing was conducted to select one accredited member to receive attendance for up to two attendees to attend the Public Agency Risk Management Association (PARMA) 2023 conference. Board Member Taylor drew five applicants in the event that a selected member could not attend.

1) Lakeport Fire; 2) Roseville CD: 3) City of Alturas: 4) WUSD; 5) County of Glenn.

A motion to approve the 2021/22 awards subject to the RMAP program requirements was moved by Board Beale and seconded by Board Member Goings. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

1. Excess insurance program renewal costs for 2022/23

Executive Director Schimke presented and reviewed with the Board PRISM’s excess insurance renewal costs for 2022/23.

A motion to approve excess insurance program renewal costs, was moved by Board Member Taylor and seconded by Board Member Goings. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

d) 2022/23 Actuarial Studies for Liability and Workers’ Compensation programs

Executive Director Schimke reviewed with the Board the actuarial studies for Liability and Workers’ Compensation programs for 2022/23.

A motion to approve the actuarial studies for Liability and Workers’ Compensation programs for 2022/23 was moved by Board Member Taylor and seconded by Board Member Beale. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

e) Proposed contributions by line of coverage for 2022/23

Executive Director Schimke reviewed with the Board the contributions by line of coverage for 2022/23.

A motion to approve contributions was moved by Board Member Taylor and seconded by Board member Goings. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

f) Analysis of a possible dividend for 2022/23

Executive Director Schimke reviewed with the Board the analysis of a possible dividend for 2022/23. Current conditions will allow $250,000 to be credited toward GSRMA’s members General Liability contributions for the 2022/23 fiscal year. Allocation to be based on members last 10 years of contribution history as of June 30, 2021.

A motion to approve a dividend of $250,000 in the General Liability program for 2022/23 fiscal year was moved by Board Member Taylor and seconded by Board member Goings. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

g) Proposed budget for 2021/22

Chief Operations Officer Rick Krepelka reviewed with the Board the proposed budget for 2022/23. Krepelka mentioned the budget was revised since the March 9, 2022, meeting.

A motion to approve the proposed budget for 2022/23 was moved by Board Member Beale and seconded by Board member Goings. The motion carried by the following roll call votes:

Ayes: Board Members Corum, Taylor, Beale, Wright, Barr and Goings

Noes: None

Absent: Viegas

1. **FUTURE MEETINGS:**

* July 13, 2022
* October 12, 2022
* November T.B.D.

**CLAIMS REPORTS:**

1. Current Claims

Executive Director Schimke reported on the cyber-attack on Glenn County Office of Education and the fire at Princeton Joint Unified School District.

1. Closed Session (Pending Litigation):

The Board of Directors of the Golden State Risk Management Authority met in closed session at 7:11 PM.

1. Reconvene to Open Session

Reconvened at 7:23PM.

1. Report any action taken during Closed Session

Nothing to report.

1. **ADJOURNMENT:**

The Board meeting adjourned at 7:24 PM.